



**Bexley Local Safeguarding
Children Board**

Safeguarding Children A Shared Responsibility

Training Brochure April 2011 to March 2012

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Introduction

Introduction

Independent Chair of Bexley LSCB

Brian Boxall

Chapter 3 of 'Working Together to Safeguard Children 2010' sets out the roles and responsibility of the Local Safeguarding Children Board. It states the following:

'It is the responsibility of the LSCB to ensure that single agency and inter-agency training on safeguarding and promoting welfare is provided in order to meet local needs. This covers both the training provided by single agencies to their own staff, and multi agency training where staff from more than one agency train together.'

In order to execute this function Bexley LSCB has in place a training programme which offers three levels of core training in respect of child protection and a range of specialist courses on safeguarding issues. In addition there is an E-learning package that covers the first level of the core programme.

This comprehensive programme enhances the ability of individuals working for both the statutory or voluntary agencies to be able to identify children in need of safeguarding and how to respond. Last year in excess of 750 individuals attended the various programmes.

Training is time consuming and costly so feedback and continuous review is essential to ensure the programmes remain fit for purpose. This year's training programme will continue with all the courses that were run last year but there will be some new additions.

The 2 day Group B has been condensed into one day-which it is hoped will enable more people to participate. As direct result of feedback a new one day B refresher course is being written so that with the introduction of the Group A and C refreshers, last year, and the new B refresher we will now have all the basic safeguarding courses in original and refresher formats.

There is also going to be a new course re CAF/Early Intervention. The course on Safeguarding for Supervisors is going to be in two parts-an introductory training and six months later a higher level looking at supervising complex safeguarding practice.

Training is an essential tool in the process of effective child protection, and these changes will ensure that the training being supported by Bexley LSCB remains relevant. I ask that all agencies continue to enable their staff to attend training.

Finally this level of training would not be possible without the efforts of our trainers and coordinators and I thank them for their continued dedication to the delivery of training in Bexley.

Information for Course Participants

Applying for a Course

In order to be considered for one of the LSCB courses you will need to complete the application form which can be found at the back of this training brochure. **Please ensure that you complete all parts of the application form as if it is not completed fully it will not be processed.** Please ensure you state your agency clearly. **Please familiarise yourself with our cancellation policy to avoid incurring a fee.** Once this is signed by your line manager you will need to send your application to the following address:

HR Business Centre
Room 200
Hill View
Hill View Drive
Welling
Kent DA16 3RY

or

Email: Hrtraining@bexley.gov.uk

Fax: 0208 836 8063

Tel: 0203 045 4061

Successful applicants will be sent joining instructions three weeks prior to the course starting. Please ensure that when applying for a course you note the dates which you are requesting down in your diary so as to ensure attendance.

Courses are free of charge if you live or work within the London Borough of Bexley. However, £50.00 daily charge applies to private and independent providers including Nurseries, Schools, Academies and any profit making organisation. Childminders and playgroups which are not profit-making are exempt from the attendance charge. If you are uncertain as to whether you are liable to be charged please contact Hrtraining@bexley.gov.uk.

All participants will receive a certificate of attendance after attending the course.

Cancellation Policy

If for any reason a course delegate is unable to attend a course they must advise the HR Business Centre verbally in the first instance and then in writing or by email (Hrtraining@bexley.gov.uk) no later than seven days prior to the course date.

Failure to do so will result in the delegate or their agency receiving an invoice for a cancellation fee of £50.00. In exceptional circumstances with valid reasons for cancellations this will not apply. Delegates may also provide a replacement from their own agency but would have to provide written confirmation of this to the HR Business Centre.

You can also apply online at:

www.bexley.gov.uk/lscbtraining

To access the Local Safeguarding Children Board (LSCB) website please go to:

www.bexleylscb.org.uk

LSCB Training Policy

Bexley LSCB will offer a comprehensive programme of safeguarding training to staff and volunteers who work with children and their families residing in Bexley. The purpose of the training will be to achieve better outcomes for children and young people particularly in terms of staying safe.

The LSCB Training Officer in consultation with the LSCB Exec and the Trainer's Forum is responsible for taking forward the training and development work of the LSCB. The LSCB Training Officer will devise a business plan each year which will ensure that through consultation and evaluation local needs and priorities including those outlined in the local workforce strategy are met. The business plan will be reviewed through the LSCB Exec.

LSCB training courses will aim to be consistent with the "Common Core of Skills and Knowledge for the Children's Workforce", which sets out six areas of expertise which everyone working with children and their families should be able to demonstrate. These are as follows:

- Effective communication and engagement with children, young people and their families and carers
- Child and young person development
- Safeguarding and promoting the welfare of the child
- Supporting transitions
- Multi-agency working
- Sharing information.

Training will be targeted at practitioners:

- Who are in regular contact with children, young people and their parents/carers. These are people who will be in a position to identify when there is a concern about the welfare of a child/young person.
- Who work regularly with children, young people and their parents/carers these are professionals who maybe directly involved in making referrals, identifying and assessing concerns, and planning and review.
- Who have particular responsibility for safeguarding children which is part of their day to day work. These are the professionals who will be directly involved in making section 47 enquiries or working with complex cases.
- Who have managerial responsibility who are directly responsible at an operational level such as recruitment of staff, managing teams and planning and decision making
- Who have strategic management responsibility for commissioning and delivering children's services.

All training courses will promote equality creating an ethos which respects and values diversity. In addition all courses will reflect an understanding of the rights of the child.

Both single agency and inter agency training will be delivered. Single agency training will be delivered by trainers to staff or volunteers working within in the same agency. LSCB training is delivered by a combination of trainers from different agencies who will have completed the 4 day training the trainers course, the LSCB training officer or other specialist trainers.

LSCB and single agency training will be delivered by trainers who have knowledge and experience of safeguarding children. More complex specialist training will be provided by trainers who have more specialist knowledge and skills.

Training material will be informed by current research, lessons from serious case reviews, and changes in legislation and guidance both nationally and locally.

All training courses will be regularly reviewed to ensure that they are meeting the learning outcomes and needs of delegates. The Training Forum will monitor and evaluate single and LSCB training to ensure that it is delivered to a consistently high standard.

Learning Agreement

Bexley Local Safeguarding Children's Board will:

- Provide you with up to date training in accordance with learning objectives set.
- Provide you with handout material as appropriate this may be in hard or E version.
- Ensure that you are kept informed about your place and any changes which may arise.
- Ensure that special needs are met where possible
- Discrimination and/or oppressive behaviour or language will be sensitively challenged.
- Listen to comments made through evaluation with a view to making changes to courses where appropriate.
- Will create a safe learning environment where confidentiality will be maintained unless this impacts on the welfare of a child.
- Will raise concerns which may arise during training with regards to practice.
- Will evaluate and review courses on an annual basis.
- Will carry out 3 months post training evaluation of impact of training.

We expect delegates to:

- Notify the HR Business Centre in writing or email (Hrtraining@bexley.gov.uk) if they are unable to attend a course seven days prior to the course date
- To keep to time and notify the HR Business Centre if you are going to be late.
- To ensure that mobile phones are placed on silent or switched off.
- To contribute and take time to listen within the group.
- To respect each other's differences.
- To be vigilant about the health and safety of others and comply with any evacuation procedures as appropriate.
- Complete evaluation forms after the course.
- Complete three month follow-up evaluation - 3 months

We expect line managers to:

- Sign and agree to the delegates application form.
- Spend time with the staff member or volunteer after the course to facilitate learning into practice.
- Ensure that the staff member or volunteer is freed up from their day to day work to attend pre-arranged training
- To organise the payment of a cancellation fee if the staff member or volunteer does not attend the course without giving seven days notice. If external (non employee of London Borough of Bexley) you will receive an invoice to be paid, if internal (employee of London Borough of Bexley) an internal journal transfer will be raised.
- If you belong to Private Sector, Independent School or Academy you will be invoiced for the fee of £50.00 prior to attending the course. Managers will be expected to authorise this.

The Courses

Elearning Course Safeguarding Children & Child Protection-Equivalent to Group A

IMPORTANT - Elearning or Group A training must be completed within the past 5 years prior to participants attending Group B or Group C training to ensure baseline knowledge.

Duration:-approx 4 hours

Target Audience:

Safeguarding Group A workers have limited contact with children, young people and with their parents/carers; they have a responsibility to contribute to safeguarding and promoting the welfare of children in the community but do not necessarily have specific organisational responsibility to intervene in the lives of children and their families.

Group A includes workers who perform 'Controlled Activities' as defined by the ISA (see http://www.isa-gov.org.uk/PDF/VBS_Guidance.pdf) and workers who perform 'Regulated Activities' but have no anticipated contact with children (e.g., workers with the elderly).

Group A includes:

- Back-office staff (use databases and systems but no direct contact with children and families)
- Some housing officers (but see Group B)
- Recreation assistants
- Environmental health officers
- Groundsmen
- Sports & Leisure services
- Librarians
- Benefits workers
- Pharmacists
- Hospital Support staff (with no direct contact with children & families)
- Childminders & Foster Carers
- Children's Centre Workers and admin staff
- Faith Groups
- Volunteers and Youth Workers
- Police Borough Station Support Staff, PCSOs & Uniformed Police Officers
- Nursery & Playgroup workers
- Midday and playground supervisors, School Crossing Supervisors
- Magistrates
- Health Care Assistants
- Learning disability Team Staff
- Learning Mentors and Learning support Assistants
- Hospital Auxiliary staff
- Befrienders

- **Hospital managers and other health staff who do not work primarily with children**
- **Interpreters**
- **Adult mental health Workers**
- **Doctors and Nurses who work primarily with adults**
- **Breakfast, After School and Holiday Playworkers**
- **Police CAIT Civilian Staff**

Group A corresponds to *Working Together To Safeguard Children* (2010):

- Group 1: 'Staff in infrequent contact with children/young people and/or parents/carers who may become aware of possible abuse or neglect' (p. 100)

Group A corresponds to DoH Level 1 (Safeguarding Children & Young People: Roles and Competences for Health Care Staff – Intercollegiate Document, Royal College of Paediatrics & Child Health, April 2006)

Course Outline:

Elearn can be found on the ilearn under '**Social Care, CYPS**'(please see page 11 for registration details). This course replaces the half day Introduction to Safeguarding Children course and incorporates elements of the Group A training.

There are 6 modules which are:

- Safeguarding and Child Abuse
- Child in Need
- Emotional Abuse
- Sexual Abuse
- Physical Abuse
- Neglect

NB: Please note ALL modules have to be COMPLETED so that participants can print off a certificate

Aims:

- To develop awareness of, the basic concepts that underpin best practice for safeguarding and promoting the welfare of children and young people, and to know what to do if you are worried about a child.

Learning outcomes:

- By the end of the training participants will be able to:
- Understand the importance of managing personal attitudes and beliefs about child abuse.
- Be able to identify signs and symptoms of child abuse
- Demonstrate greater understanding and knowledge of the key pieces of legislation and guidance that underpin policies and procedures related to safeguarding children in the UK.
- To know how to make a referral to **Children's Social Care**.

- To Understand what to do if they have concerns about a child, including those at risk of or suffering significant harm.
- To know what will happen once they have informed someone about those concerns
- To understand the processes outlined in “What to do if You’re Worried about a Child is Being Abused , including how to share information.

Using ilearn

**Please note: This information is only intended for non-Bexley staff.
If you are a member of Bexley's staff log onto the ilearn as usual.**

Local Safeguarding Children's Board (LSCB)

Ilearn has a host of features that relate to the **LSCB** training programme as well as other areas that will help you in your role. There are dedicated courses in the **Every Child Matters & Modern Governor** areas, which also include links to other sites, documents, forums and other resources. This area is regularly updated with new features. You can access ilearn any time, any place and any where as long as you have an internet link. On the site there is more information about how and where you can access this site from.

Accessing ilearn is straightforward, use this link

http://www.learningpool.com/moodle_front/bexley/ (if you have received this information electronically) or type in **www.learningpool.com/bexley** and press enter. You will be given the opportunity to self register and this information is held on a secure server.

All this information must be entered in lowercase to create an account and you will only need to do this once.

First time Users

If you have a **Bexley** email account (Bexley.gov.uk) and you are new to this site, you will need to create an account. Click **Create new account** on the right hand side using your Bexley email address as our username. You will receive an email containing an activation link.

If you are from a **partner** organisation please email ilearn@bexley.gov.uk to request access to this site. We will require the following information:

- Your **email address (in full)**, this will become your **Username**
- Your **First Name**
- Your **Surname**
- Your **Organisation/Setting**
- Which **Courses** you require access to
- **Length of time** you require access

You will receive a confirmatory email giving you a password, **select the link** in the email, which will take you to ilearn.

Enter your **username** and the **password (all in lowercase)**. You will be asked to set a new password. When you choose a course you will be asked to enrol – this is to help you and us to track your learning. You will be given an **enrolment key**, so choose **Yes to enrol** and then enter the Enrolment Key: **BexEnr (this is case-sensitive)**.

Help!

You can contact the **Bexley** customer support team:

Monday – Friday 09.00 – 17.00

blzsupport@bexley.gov.uk

020 8303 7777 ext 4379

For help outside that time, please contact the **Learning Pool** customer support team

Monday to Friday 17.00 – 20.00

Saturday, Sunday and Bank Holidays 09.00 – 17.30

support@learningpool.com

0845 543 6033

Safeguarding Children a Shared Responsibility Group A

Duration: One Day

Target Audience:

Safeguarding Group A workers have limited contact with children, young people and with their parents/carers; they have a responsibility to contribute to safeguarding and promoting the welfare of children in the community but do not necessarily have specific organisational responsibility to intervene in the lives of children and their families.

Group A includes workers who perform ‘Controlled Activities’ as defined by the ISA (see http://www.isa-gov.org.uk/PDF/VBS_Guidance.pdf) and workers who perform ‘Regulated Activities’ but have no anticipated contact with children (e.g., workers with the elderly).

Group A includes:

- **Back-office staff (use databases and systems but no direct contact with children and families)**
- **Some housing officers (but see Group B)**
- **Recreation assistants**
- **Environmental health officers**
- **Groundsmen**
- **Sports & Leisure services**
- **Librarians**
- **Benefits workers**
- **Pharmacists**
- **Hospital Support staff (with no direct contact with children & families)**
- **Childminders & Foster Carers**
- **Children’s Centre Workers and admin staff**
- **Faith Groups**
- **Volunteers and Youth Workers**
- **Police Borough Station Support Staff, PCSOs & Uniformed Police Officers**
- **Nursery & Playgroup workers**
- **Midday and playground supervisors, School crossing supervisors**
- **Magistrates**
- **Health Care Assistants**
- **Learning disability Team Staff**
- **Learning Mentors and Learning support Assistants**
- **Hospital Auxiliary staff**
- **Befrienders**
- **Hospital managers and other health staff who do not work primarily with children**
- **Interpreters**
- **Adult mental health Workers**
- **Doctors and Nurses who work primarily with adults**
- **Breakfast, After School and Holiday Playworkers**
- **Police CAIT Civilian Staff**

Group A corresponds to *Working Together To Safeguard Children* (2010):

- Group 1: 'Staff in infrequent contact with children/young people and/or parents/carers who may become aware of possible abuse or neglect' (p. 100)

Group A corresponds to DoH Level 1 (Safeguarding Children & Young People: Roles and Competences for Health Care Staff – Intercollegiate Document, Royal College of Paediatrics & Child Health, April 2006)

Aims:

- To develop awareness of, the basic concepts that underpin best practice for safeguarding and promoting the welfare of children and young people, and to know what to do if you are worried about a child.

Learning outcomes:

By the end of the training participants will be able to:

- Understand the importance of managing personal attitudes and beliefs about child abuse.
- Be able to identify signs and symptoms of child abuse
- Demonstrate greater understanding and knowledge of the key pieces of legislation and guidance that underpin policies and procedures related to safeguarding children in the UK.
- To know how to make a referral to **Children's Social Care**.
- To Understand what to do if they have concerns about a child, including those at risk of or suffering significant harm.
- To know what will happen once they have informed someone about those concerns
- To understand the processes outlined in "What to do if You're Worried about a Child is Being Abused", including how to share information.

Date	Time	Venue	Trainer
05/05/2011	09.30 – 4.30	Howbury	Joanne Smith
13/07/2011	09.30 – 4.30	Civic	Teresa Doherty
15/09/2011	09.30 – 4.30	105, Civic	TBC
4/10/2011	09.30 – 4.30	Public Gallery, Civic	Teresa Doherty
29/11/2011	09.30 – 4.30	105, Civic	Teresa Doherty
23/1/2012	09.30-4.30	Public Gallery, Civic	Teresa Doherty

Safeguarding Children a Shared responsibility-Group A Refresher

Duration: Half day

Target Audience:

As for Group A but for those who have already attended a one day Group A/Level 1 training in the past or completed the Elearning but need to update and refresh this.

Aims:

- To ensure continued awareness of, the basic concepts that underpin best practice for safeguarding and promoting the welfare of children and young people, and to be reminded of what to do if you are worried about a child. To give a brief overview of any significant changes since training last completed

Learning outcomes:

- By the end of the training participants will be reminded of:
- Understanding the importance of managing personal attitudes and beliefs about child abuse.
- Signs and symptoms of child abuse
- Refresh their understanding and knowledge of the key pieces of legislation and guidance that underpin policies and procedures related to safeguarding children in the UK.
- Ensure they know how to make a referral to **Children’s Social Care**.
- To be reminded what to do if they have concerns about a child, including those at risk of or suffering significant harm.
- To know what will happen once they have informed someone about those concerns
- To be reminded of the processes outlined in “What to do if You’re Worried about a Child is Being Abused”, including how to share information.

Date	Time	Venue	Trainer
06/07/2011 (Evening)	18.30 – 21.30	Howbury	Teresa Doherty
21/01/2012 (Saturday)	09.30 – 12.30	Howbury	Teresa Doherty

Safeguarding Children a Shared Responsibility Group B-Condensed

Duration: One Day

IMPORTANT- Participants MUST have completed the six modules of Elearning or attended the Group A before applying for a Group B.

EITHER Group B or Group C Training should be undertaken according to which target group you are in (Please see below)

Safeguarding Group B (Safeguarding Professionals) consists of people who work regularly with children and young people and adults who are parents/carers.

Group B has considerable professional and organisational responsibility for safeguarding and promoting children's welfare and has to be able to act on welfare concerns and to contribute appropriately to safeguarding processes.

Group B needs the skills and knowledge to manage effectively the interface between themselves and those from Group A, who may approach them with concerns about a child's welfare, and Group C to whom referrals will be addressed.

These are staff who perform Regulated Activities and come into contact with children in the course of their work.

Group B includes:

- **Uniformed and non-specialist police officers**
- **Police CAIT Staff excluding investigators, Jigsaw team, Sapphire Teams**
- **Adult Social Care Workers**
- **Children's Social Work assistants**
- **Substance Misuse Workers**
- **YOT Team**
- **Community Safety Unit**
- **Crisis Intervention Team**
- **Designated School Governors**
- **Residential workers**
- **Foster carers**
- **Youth Workers**
- **Designated Housing Officers & Housing Officer Managers**
- **Adult mental health & Learning Disability practitioners**
- **CAMHS workers**
- **Youth Offending workers**
- **Registrars, Consultants**
- **Sexual Health workers**
- **Home Start**
- **Out of School Club Leaders incl breakfast, After School and Holiday playscheme managers**
- **Children's Centre Staff**
- **Educational Support staff**
- **Speech & Language Therapists**
- **Educational Psychologists**

- **Sexual Health workers**
- **Teachers**
- **Voluntary organisation Leaders**
- **Sports development officers & Leisure centre managers**
- **Disability specialists**
- **District Nurses**
- **GPs & Walk In Centre Medical Staff**
- **A & E , Urgent Care Centre & Children's Assessment Unit Nursing staff**
- **Midwives & Family Planning Staff**
- **Practice Nurses**
- **Counsellors**
- **Dentists**
- **Audiologists**
- **Supervising social workers (foster care/adoption)**
- **Domestic Violence Voluntary organisation key staff and refuge staff**
- **Probation officers**
- **Hospital nurses**
- **Childminders**
- **Playgroup workers**
- **Play provider workers**

Group B corresponds to *Working Together To Safeguard Children* (2010):

- Group 2: 'Those in regular contact or have a period of intense but irregular contact with children, young people and/or parents/carers, who may be in a position to identify concerns about maltreatment, including those that may arise from the use of CAF' (p. 100)
- Group 3: 'Members of the workforce who work predominantly with children, young people and/or their parents/carers and who could potentially contribute to assessing, planning, intervening and evaluating the needs of a child and parenting capacity where there are safeguarding concerns' (p. 101).

Group B corresponds to DoH Level 2 (Safeguarding Children & Young People: Roles and Competences for Health Care Staff – Intercollegiate Document, Royal College of Paediatrics & Child Health, April 2006)

Aims:

- To develop knowledge, skills and the ability to work together on the processes for safeguarding and promoting the welfare of children and young people.
- To provide an opportunity for colleagues from different agencies to learn together and explore professional dilemmas.

Learning Outcomes:**By the end of the learning process participants will be able to:**

- Describe inter-agency roles and responsibilities for safeguarding and promoting the welfare of children and young people.
- Describe and contribute to the processes , timescales and decisions outlined in *What To Do If You're Worried A Child Is Being Abused* (Department of Health et al,2006),
- Demonstrate skills in effective collaboration between agencies to achieve safe outcomes for children and young people.
- Detail protocols and procedures related to information sharing and recording.
- Demonstrate skills in engaging with professionals, children, young people and their families throughout the safeguarding process. Including contributing to strategy meetings, and child protection case conferences.
- Outline the timescales set down in the regulations and guidance that govern the completion of assessments, making plans and timing of reviews.
- Be able to respond appropriately if they are unhappy with the response given by agencies following a referral or if they have any further worries about a child.

Date	Time	Venue	Trainer(s)
16/05/2011	09.30 – 4.30	105, Civic	Teresa Doherty
11/06/2011 (Saturday)	09.30 – 4.30	Howbury	Teresa Doherty
30/06/2011	09.30 – 4.30	Public Gallery, Civic	Lori Goossen
20/09/2011	09.30 – 4.30	105, Civic	Teresa Doherty
14/11/2011	09.30 – 4.30	101, Civic	Teresa Doherty
14/03/2012	09.30 – 4.30	105, Civic	Teresa Doherty

Safeguarding Children a Shared Responsibility Group B Refresher

Duration: One day

Target Audience:

Those who have completed Group B training within the last 3 years and need to renew.

Please refer to information for Group B Condensed

Aims:

- To refresh knowledge, skills and the ability to work together on the processes for safeguarding and promoting the welfare of children and young people.
- To provide an opportunity for colleagues from different agencies to learn together and explore professional dilemmas.
- To update knowledge since training last undertaken with reference to current research and key changes in legislation, guidance and local protocols

Learning Outcomes:

By the end of the learning process participants will be able to:

- Describe inter-agency roles and responsibilities for safeguarding and promoting the welfare of children and young people, including understanding any recent key changes
- Describe and contribute to the processes, timescales and decisions outlined in *What To Do If You're Worried A Child Is Being Abused* (Department of Health et al,2006),
- Demonstrate skills in effective collaboration between agencies to achieve safe outcomes for children and young people.
- Detail protocols and procedures related to information sharing and recording.
- Demonstrate skills in engaging with professionals, children, young people and their families throughout the safeguarding process. Including contributing to strategy meetings, and child protection case conferences.
- Renew understanding of the timescales set down in the regulations and guidance that govern the completion of assessments, making plans and timing of reviews.
- Be able to respond appropriately if they are unhappy with the response given by agencies following a referral or if they have any further worries about a child.

Date	Time	Venue	Trainer(s)
26/05/2011	09.30 – 4.30	Council Chamber, Civic	Teresa Doherty
18/07/2011	09.30 – 4.30	105, Civic	Teresa Doherty
12/12/2011	09.30 – 4.30	105, Civic	Teresa Doherty

Safeguarding Children a Shared Responsibility Group C

Duration: One Day

IMPORTANT- Participants MUST have completed the six modules of Elearning or attended a Group A before applying for a Group C.

EITHER Group B or Group C Training should be undertaken according to which target group you are in (Please see below)

Target Audience:

Safeguarding Group C (Protecting Professionals) has particular responsibilities for safeguarding and child protection. They hold professional or organisational authority and a substantial degree of personal responsibility and autonomy to act on child welfare concerns. They work extensively within a multi-agency context and often have responsibility for the work of others.

These are staff who perform Regulated Activities and come into contact with children in the course of their work.

Group C includes:

- **Children's Social Care workers**
- **Emergency Duty Social Workers**
- **Uniformed Police Inspectors**
- **Designated teachers**
- **GPs with a Safeguarding Lead responsibility**
- **Paediatricians**
- **Lawyers**
- **Named & Designated Health Staff**
- **Health Visitors**
- **School Nurses**
- **CAIT Police Officers**
- **Educational Welfare Officers**
- **Family Centres Staff**
- **Safeguarding Leaders with Section 11 Responsibility in any agency**
- **Those who work with complex cases**
- **Key Voluntary Sector organisations contracted to carry out child protection work**
- **Practice supervisors**
- **LSCB Board Members**
- **Supervisors and managers of the above**

Group C corresponds to *Working Together To Safeguard Children* (2010):

- Group 4: 'Members of the workforce who have particular responsibilities in relation to undertaking section 47 enquiries including professionals from health, education, police and children's social care; those who work with complex cases and social work staff responsible for coordinating assessment of children in need' (p. 102)

- Group 5: 'Professional advisors, named and designated lead professionals' (p. 103)
- Group 6: 'Operational managers at all levels including: practice supervisors; front-line managers and managers of child protection units' (p. 104)

Group C corresponds to DoH Levels 3–6 (Safeguarding Children & Young People: Roles and Competences for Health Care Staff – Intercollegiate Document, Royal College of Paediatrics & Child Health, April 2006)

Aims:

- To enhance knowledge, competencies and skills and the ability to work together to ensure that Children are safeguarded and appropriate decisions are made in complex and challenging situations.
- To provide an opportunity for people to learn together and to explore professional dilemmas.

Learning Outcomes:

Take, and advise others on, action

By the end of the training participants will be able to:

- Demonstrate an in-depth understanding of what to do if they have concerns about a child's welfare and who to refer to, in complex and challenging situations.
- Understand any timescales set down in guidance that govern completion of actions pertaining to children.
- Demonstrate skills in managing exits from the safeguarding process in a manner that promotes the long-term welfare of the child.

Roles and responsibilities

By the end of the training participants will be able to:

- Demonstrate a highly developed awareness of their own roles and responsibilities, and those of others, involved in the safeguarding process including the role of designated professional.

Information sharing

By the end of the training participants will be able to:

- Describe, and be able to advise others on, when and how to share information on a child about whom they have concerns, with due regard to consent and confidentiality relate the protocols and procedures to be followed, including the way in which information will be shared and recorded across professional boundaries and within agencies.

Communication and inter-agency working

By the end of the training participants will be able to:

- Develop strategies for overcoming blocks to effective inter-agency working
- Understand the factors that may inhibit the recognition of concerns and how to overcome them.
- Develop skills in inter-agency communication to promote positive outcomes for children where there is a difference of opinion.

Analysis and professional judgment

By the end of the training participants will be able to:

- Explain the purpose and rationale for decision making.
- Help others analyse and evaluate concerns, information and assessments when contributing to inter-agency judgments and decision making.

Date	Time	Venue	Trainer
16/06/2011	09.30 – 4.30	Public Gallery, Civic	Teresa Doherty
04/07/2011	09.30 – 4.30	105, Civic	Teresa Doherty
06/10/2011	09.30 – 4.30	Public Gallery, Civic	Teresa Doherty
21/11/2011	09.30 – 4.30	105, Civic	Teresa Doherty
07/02/2012	09.30 – 4.30	105, Civic	Teresa Doherty

Safeguarding Children a Shared Responsibility Group C-Refresher

Duration: One day

Target Audience:

Those who have completed Group C training within the last 3 years (2 years for Designated teachers) and need to renew.

Please refer to information for Group C Condensed

Aims:

- To enhance knowledge, competencies and skills and the ability to work together to ensure that Children are safeguarded and appropriate decisions are made in complex and challenging situations.
- To act as a refresher course for those who have previously completed Group C training
- To give updates on legislation, guidance and current research and practice issues
- To provide an opportunity for people to learn together and to explore professional dilemmas.

Learning Outcomes:

Take, and advise others on, action

By the end of the training participants will be able to:

- Demonstrate an in-depth understanding of what to do if they have concerns about a child's welfare and who to refer to, in complex and challenging situations.
- Describe any timescales set down in guidance that govern completion of actions pertaining to children.
- Demonstrate skills in managing exits from the safeguarding process in a manner that promotes the long-term welfare of the child.

Roles and responsibilities

- By the end of the training participants will be able to:
- Demonstrate a highly developed awareness of their own roles and responsibilities, and those of others, involved in the safeguarding process including the role of designated professional.

Information sharing

By the end of the training participants will be able to:

- Describe, and be able to advise others on, when and how to share information on a child about whom they have concerns, with due regard to consent and confidentiality relate the protocols and procedures to be followed, including the way in which information will be shared and recorded across professional boundaries and within agencies.

Communication and inter-agency working

By the end of the training participants will be able to:

- Develop strategies for overcoming blocks to effective inter-agency working
- Describe the factors that may inhibit the recognition of concerns
- Develop skills in inter-agency communication to promote positive outcomes for children where there is a difference of opinion.

Analysis and professional judgment

By the end of the training participants will be able to:

- Explain the purpose and rationale for decision making.
- Help others analyse and evaluate concerns, information and assessments when contributing to inter-agency judgments and decision making.

Date	Time	Venue	Trainer
24/05/2011	09.30 – 4.30	Maple Howbury	Teresa Doherty
29/09/2011	09.30 – 4.30	105, Civic	Teresa Doherty
08/11/2011	09.30 – 4.30	105, Civic	Teresa Doherty
10/01/2012	09.30 – 4.30	105, Civic	Teresa Doherty
20/03/2012	09.30 – 4.30	105, Civic	Teresa Doherty

Using the Team around the Child and Common Assessment Framework to safeguard children and young people

Duration: One day

Target Audience:

Aim:

- The overall aim will be to bring professionals together to develop skills and confidence in using TAC meetings and the CAF assessment to safeguard children and YP and to provide a framework for decision making

Learning Outcomes:

By the end of the course participants will be able to:

- To understand how to use the CAF assessment to promote an analysis of the child and YP additional needs
- To work with the dimensions of the CAF framework to gather purposeful and relevant information
- To understand thresholds set out in guidance, procedures and legislation
- To consider how to use the TAC meetings in a more analytical way to inform purposeful plans

Date	Time	Venue	Trainer
26/05/2011	09.30-16.30	Restaurant Area, Civic	Janet Lee
06/10/2011	09.30-16.30	105, Civic	Janet Lee

Parental Substance Misuse and Safeguarding Children

Duration: One Day

Target Audience:

Professionals who would be eligible for Group B and Group C and those who have a high level of contact with parents who misuse substances.

Aim:

- This course aims to equip individuals to work more effectively with parents who use substances. This will be achieved by considering the impact of substance use on parenting and the risks that children and young people may be experiencing. It will enable participants to update their substance misuse knowledge as well as learning more about local services and interventions

Learning Outcomes:

By the end of the course participants will be able to:

- Describe the extent of parental substance use locally and nationally in relation to the numbers of children affected and the range of substance used.
- Understand governmental responses to the issue of parental substance use.
- Recognise the impact of parental substance use on children and young people in their families in relation to their physical, emotional and social development and well being.
- Assess risk in relation to parental substance use and its impact on the family and parenting skills.
- Learn about treatment options and local substance use agencies.
- Consider the impact of attitudes and values when working with parental substance use.

Date	Time	Venue	Trainer
05/04/2011	09.30 – 16.30	105, Civic	Jane Walker
19/11/2011	09.30-16.30	101, Civic	Jane Walker

Safeguarding Disabled Children

Duration: One Day

Target Audience:

Professionals who would be eligible for Group B and Group C and those who have a high level of contact with disabled children.

Aims:

- To explore good practice in the protection of disabled children from abuse, and promote effective working together for all those concerned for their safety and welfare.

Learning Outcomes:

By the end of the course, participants will be able to:

- Describe the particular circumstances which make disabled children vulnerable to abuse.
- Assess the signs and indicators presented by disabled children who may have been subjected to abuse.
- Explain the factors which may influence the threshold for intervention for disabled children; and
- Communicate more confidently with disabled children about abuse.

Date	Time	Venue	Trainer
10/10/2011	10.00 -16.00	Public gallery, Civic	Ann Patmore
21/02/2012	10.00 -16.00	Room 105, Civic	Ann Patmore

Parental Learning Difficulty and Safeguarding Children

Duration: One Day

Target Audience:

Professionals who would be eligible for Group B or C and those who work with parents with learning difficulties.

Aims:

- To provide participants with knowledge and enhance practice skills to safeguard children and young people whose parent has a learning difficulty

Learning Outcomes:

At the end of the course participants will be able to:

- Describe the concept of learning disability, definitions and the impact on peoples lives, particularly in the context of parenting.
- Recognise the impact of professionals attitudes and beliefs on their work with learning disabled parents(both positive and negative).
- Know what constitutes good practice when working with learning disabled parents.
- Understand the impact of parental learning disability on children's attachments, development and safeguarding needs.
- Understand the role of the multi-agency group in addressing the needs of children, young people and their families where parental learning disability is present.

Date	Time	Venue	Trainer
27/06/2011	09.00 – 16.30	Public Gallery, Civic	James Blewett
16/11/2011	09.00 – 16.30	105, Civic	James Blewett

Working with Sexual Abuse

Duration: One Day

Target Audience:

Professionals who would be eligible for groups B and C and those who work with children and young people who have been or are suspected of having been sexually abused. The Course is also be relevant for those who work directly with perpetrators of sexual abuse.

Aims:

- To provide participants with a basic understanding of the impact of sexual abuse upon children and young people; to increase professional understanding of their roles and responsibilities in multi-agency working; and to highlight the need for an integrated multi-agency approach in meeting the needs of such children.

Learning Outcomes:

At the end of the course participants will be able to:

- Have a basic understanding of the impact of trauma and sexual abuse upon children and young people.
- Know what intervention and key care such children are likely to need.
- Understand adult sex offending, it's impact on abuse and the safeguarding needs of children and young people within the context of knowledge and research around offending behaviour.
- Recognise multi-agency tasks and duties in identifying, assessing and providing intervention for such children.
- Describe how to adopt an integrated approach to such work and how all professionals can have a role in responding to children's therapeutic care and treatment needs.
- Be able to identify when specialist advice, consultation or intervention is needed.

Date	Time	Venue	Trainer
26/05/2011	09.30 – 16.30	Public gallery, Civic	Rahana Hussain
10/11/2011	09.30-16.30	105, Civic	Rahana Hussain

Domestic Abuse and Safeguarding Children

Duration: One day

Target Audience:

Professionals who would be eligible for groups B and C and those who are working with victims and/or perpetrators of domestic abuse and children and young people who have witnessed domestic abuse.

Aims:

- To provide participants with an understanding of domestic abuse, the links with child abuse and how this impacts on the welfare and development of children and young people.

Learning Outcomes:

By the end of the course participants will be able to:

- Define domestic abuse and be aware of the different forms it may take.
- Explore personal and social attitudes, beliefs and responses to domestic abuse.
- Have knowledge of legislation and guidance in relation to domestic abuse and child protection.
- Be aware of Barnardos risk assessment Matrix and how to use to plan intervention and refer
- Understand how research findings show the links between domestic abuse and child protection.
- Consider practice issues regarding assessment and risk analysis.
- Be able to assist victims of abuse with strategic crisis planning. With safety always being the primary consideration for both children and their carers.
- Know what local resources are available to assist victims of domestic abuse.
- Recognise that multi-agency collaboration is crucial to working effectively with domestic abuse.

Date	Time	Venue	Trainer
17/05/2011	09.30 -16.30	105, Civic	Teresa Doherty & Clair Johnson Bexley Women's Aid
29/06/2011	09.30-16.30	105, Civic	Teresa Doherty & Kerry Henley Bexley Women's Aid
01/11/2011	09.30-16.30	101, Civic	Teresa Doherty & Kerry Henley Bexley Women's Aid
16/02/2012	09.30-16.30	105, Civic	Teresa Doherty & Clair Johnson Bexley Women's Aid

Parental Mental Health and Safeguarding Children

Duration: One day

Target Audience:

Professionals eligible for Group B and C training and those who work directly with parents with mental illness and/or their children.

Aims:

- To raise awareness and promote better understanding and skills in staff working in both adult mental health and children's services. To encourage more collaborative multi agency working with the aim of promoting better outcomes for children and their families who are affected by mental illness.

Learning Outcomes:

By the end of this course participants will be able to:

- Have greater knowledge of the current data around prevalence and causes of mental illness.
- Describe the signs and symptoms of the main psychiatric illnesses including personality disorders.
- Be aware of legislation and guidance related to mental health and child protection.
- Understand how parental mental health and it's treatment may impact on parenting capacity.
- Recognise the impact of parental mental health may have on child development
- Identify the impact of discrimination on mentally ill adults and their children.
- Understand the roles and responsibilities of the different professionals in the adult mental health system.
- To know how to resolve difficulties around information sharing.

Date	Time	Venue	Trainer
22/06/2011	09.30 -16.30	101, Civic	Teresa Doherty & Terri Baker
11/01/2012	09.30-16.30	105, Civic	Teresa Doherty & Terri Baker

Child Sexual Exploitation

Duration: One day

Target Audience:

Professionals eligible for group B and C training and those who work directly with young people.

Aims:

- To increase the knowledge, skills and ability of Professionals allowing them to effectively respond in order to safeguard Children and Young People who have been or are at risk of being sexually exploited.

Learning Outcomes:

At the end of this course participants will be able to:

- Have a good understanding of the definition of child sexual exploitation.
- Identify indicators that are linked to Young People at risk from Sexual Exploitation.
- Be aware of guidance, policy and procedures in relation to child sexual exploitation.
- Know how and when to make a referral.
- Understand multi agency roles and responsibilities in relation to child sexual exploitation.
- Consider the role of Gang culture in Child Sexual Exploitation

Date	Time	Venue	Trainer
30.6.2011	09.30 – 16.30	105 Civic	Teresa Doherty & Karen Ritson
16.1.2012	09.30 – 16.30	105 Civic	Teresa Doherty & Karen Ritson

Identifying and Working With Neglect

Duration: One day

Target Audience: Professionals eligible for group B and C training and those with considerable experience of working extensively with children who have experienced neglect.

Aims:

- To understand the multi agency issues in assessing neglect.

Learning Outcomes:

- To examine the differences from the multi-agency network in agreeing what is neglect as a starting point.
- To recognise the significance of chronologies in identifying neglect.
- To understand the actual effects on children of both short term and long term neglect by using research on both trauma and attachment theory.
- To explore the issues around thresholds in neglect by using a Serious Case Review.
- To develop strategies in how to keep the focus on outcomes in cases of neglect by using both practice and common language tools.
- To examine the challenge of a multi agency integrated response to working with neglect.

Date	Time	Venue	Trainer
07/04/2011	09.30 – 16.30	Civic Centre	Rahana Hussain
12/10/2011	09.30 – 16.30	Public Gallery, Civic	Rahana Hussain

Working with Children Who Self Harm

Duration: One Day

Target Audience:

Staff working with young people, particularly adolescents. Including staff from Schools, Youth Centres, Health

Aims:

- Covers two key areas in working with young people who self harm:
- Outlining a model for understanding why people self harm and what maintains these behaviours;
- Managing situations in which someone discloses self harm or an immediate intention to harm themselves.
- A third area which is discussed briefly covers working with young people to support them to stop self-harming.

Learning Outcomes:

- To increase understanding of self-harm and how to manage risk with young people who self harm.
- To discuss particular cases or issues that arise in working with people who self harm, including confidentiality.
- To provoke reflection about the impact of self harm on staff and teams.

Date	Time	Venue	Trainer
06/07/2011	09.30 – 16.30	Public Gallery, Civic	Dr.Sue Jennings
02/11/2011	09.30 – 16.30	Maple, Howbury	Dr.Sue Jennings

Child Protection and the Internet

Duration: One day

Target Audience: Staff and Volunteers who would be eligible for Group B and C training particularly for those who work with children and young people who have access to the internet.

Aims:

- To address the growing concerns about the risks of child exploitation through the internet. It explores the development of the Internet and examines some of the ways it is being used to produce and distribute abusive images.
- Delegates will also examine some of the techniques used to groom children for abusing on line or to subsequently meet. The day is designed to help professionals to assist children to use the internet safely and alert them to some of the risk indicators that may be present.

No images of child abuse are shown and this event is designed so that participants feel safe and non-threatened.

Learning Outcomes:

- To promote the awareness of the vulnerability of children and young people to the risk of exploitation through the use of information technology.
- To gain an understanding of the current policy framework and of initiatives directed at the protection of young people from exploitation.
- To explore the role of adults and carers in supporting and educating young people to keep themselves safe.

Date	Time	Venue	Trainer
14/06/2011	09.30 – 16.30	Public Gallery, Civic	Michael Smith
23/01/2012	09.30 – 16.30	Public Gallery, Civic	Michael Smith

Safer Recruitment

Duration: One day

Target Audience: Managers and Human Resources personnel who have responsibility for recruiting staff and volunteers who provide services to children, young people and their families. Audience should be from Bexley Council, the Voluntary Sector and Faith Groups

Aims:

- Participants to be able to make safeguarding an integral part of the recruitment and selection process incorporating measures that help deter, reject or identify people who might abuse children or who are otherwise unsuitable to work with them.

Learning Outcomes:

- To have an awareness and understanding of offender behaviour.
- To identify the key features of staff recruitment that help deter or prevent the appointment of unsuitable people.
- To consider policies and practices that minimise opportunities for abuse.
- To review organisational practices with a view to making them safer.
- To understand the role of the Independent Safeguarding Authority.

Date	Time	Venue	Trainers
07/04/2011	09.30 – 16.30	Howbury Centre	Jerry Tosswell and Teresa Doherty
15/09/2011	09.30-16.30	Public Gallery, Civic	Jerry Tosswell & Teresa Doherty

Safeguarding Supervision skills for Managers and Supervisors

Duration: Two Days-September & January

This is a two day course with Day 2 taking place after 4 months.

Target audience: All managers and supervisors who deliver supervision or who will be in a supervisory capacity and want to develop a structure for formal supervision

Supervisors – it is your opportunity to influence and establish positive patterns of practice in supervision

Laming has put supervision on the agenda again in his latest report and has questioned the performance agenda dominating supervision. This training day is for all supervisors of child care practice. It is about establishing and delivering good quality supervision

Course Aims: The overall aim of the training to establish good practice in supervision and give clarity and understanding to the requirement of delivering effective and competent supervision in order to make safe decisions for children and young people

This course will run in two parts and participants will need to attend both dates

Learning outcomes:

- To develop a structure for effective supervision and tools for managing the work, including the use of supervision agreements
- To promote the reflective and analytic process of supervision and to develop these skills in the supervisor
- Developing anti-discriminatory practice in supervision and considering how equality issues affect the supervision process and impact on relationships in supervision
- To reflect on managing case work and to use the supervision process to inform safe decision making
- To use live material and participants own experiences as a supervisor to facilitate learning
- To use the supervisory process to develop critical thinking and work out risk to children and young people
- To use tools to assist in the analysis of a child's / YP life

Date	Time	Venue	Trainers
14/09/2011- Day One	09.30 – 16.30	Oak, Howbury	Janet Lee
23/01/2012- Day Two	09.30 – 16.30	101, Civic	Janet Lee

Safeguarding Children for Senior Managers

Duration: One day

Target Audience: Members of the LSCB and LSCB Exec, Senior Managers across all agencies with operational and strategic management responsibility for Safeguarding Children.

Aims:

- To use the outcomes of serious case reviews to understand senior managements roles and responsibilities in relation to safeguarding children. With an emphasis on developing skills to initiate and sustain changes within organisational culture.
- Responding to Lord Laming's report into the death of Baby P and the need for higher level safeguarding training.

Learning Outcomes:

- To recognise the implications from serious case reviews upon the roles and responsibilities of senior management.
- To gain an awareness of how organisational culture may impact on decision making.
- To develop confidence to make and sustain changes within organisations.
- To be able to develop effective audit systems within their organisation.
- To be able to share experiences at senior level across agencies with a view to also improving multi agency working.
- Learning form Lord Laming's report into the death of Baby P.

Date	Time	Venue	Trainer
13/06/2011	09.30 – 16.30	Maple, Howbury	Janet Lee & Melanie Phillips

Child Protection Case Conferences

Duration: One day

Target Audience: All staff and volunteers who would have the responsibility within their organisation of attending and presenting information at Child Protection Case Conferences.

Aims:

- To explore the purpose, and content of a case conference and to gain confidence and skills in presenting information and making assessments of risk.

Learning Outcomes:

- Demonstrate understanding and knowledge of the purpose, content and timing of a Child Protection Case Conference.
- To understand the roles and responsibilities of the Chair and multi- agency participants.
- To know what information to share both verbally and in writing.
- To have a greater understanding of the involvement of Children and their Parents at Case conferences.
- To have a sound understanding of the thresholds for a child in need plan and a child protection plan making appropriate recommendations to conference.

Date	Time	Venue	Trainers
14/06/2011	09.30 – 16.30	Maple, Howbury	Sheelagh Prendergast and Sheila Fee
24/11/2011	09.30 – 16.30	105, Civic	Sheelagh Prendergast and Sheila Fee

Managing Allegations against Staff and Volunteers

Duration: Half day

Target Audience: Managers and designated officers who are responsible for managing child protection allegations against staff and/or volunteers and Human Resources personnel.

Aims:

- To gain an understanding of government and LSCB guidance on managing allegations and to know what to do when an allegation is made against a member of staff or a volunteer.

Learning Outcomes:

- To have in depth knowledge of government and LSCB guidance on related to managing allegations against staff and volunteers.
- To develop confidence to know what to do when an allegation is made against a member of staff or volunteer.
- To consider the differences and thresholds between the criteria for investigations into complaints and investigations into allegations of child abuse.
- To know how to manage parents and carers when an allegations against a member of staff or volunteer is made.

Dates	Time	Venue	Trainer
09/06/2011	09.30 – 13.00	101, Civic	Liz Allen
14/09/2011(evening)	17.30 – 21.00	Howbury Centre	Teresa Doherty
13/10/2011	09.30 – 13.00	105, Civic	Liz Allen

Child Death and Serious Case Review Processes

Duration: Half Day

Target Audience: Professionals eligible for Group B and C training and those who work directly with parents.

Aims:

- To gain an understanding of government regulations and LSCB guidance on new processes to be followed following a child death.
- To understand Serious Case Review process and how this ties in with Child Death process.
- NB This training does NOT cover Learning from Serious Case Reviews it is about the processes involved.

Learning Outcomes:

By the end of this course participants will:

- Be aware of what a Child Death Review (CDR) is and why it is needed.
- Be aware of Serious Case Review Process (SCR).
- Have an understanding of what the processes involved.
- Understand the roles and responsibilities of all staff.

Dates	Time	Venue	Trainer
12/05/2011	09.30 – 1.00	Public Gallery, Civic	Liz Allen/Jill May

Risk Assessment

Duration: 1 Day

Target Audience:

- Those who regularly work with Children and Young People and families and those with a particular responsibility for safeguarding children.

Aims:

To develop an understanding of the concept of risk assessment and become confident in applying these theories when working with children and their families.

Learning Outcomes:

- Have explored the concept of Risk Assessment and Management
- Understand the thresholds and criteria used in analysing risk
- Know about the indicators for abuse in relation to potentially dangerous families
- Explored current tools to help with analysis

Dates	Time	Venue	Trainer
15/06/2011	09.30 – 16.30	Public Gallery, Civic	Rahana Hussain
30/11/2011	09.30 – 16.30	101, Civic	Rahana Hussain

Serious Case Reviews-Learning from National and Local SCRs

Duration: Half day

Target Audience: Children's Social Care, Adult Mental health Workers , and those eligible for Group B and Group C.

Aims:

- To understand and learn lessons from recent national and local Serious Case reviews with a view to improving practice in the future.

Learning Outcomes:

- To Understand the Learning from recent Serious Case Reviews.
- To gain an understanding of common features and risk factors in families and children subject to Serious Case reviews.
- To look at examples of good practice and preventative strategies.

Dates	Time	Venue	Trainer
10/05/2011	09.30 – 13:00	101, Civic	Teresa Doherty
02/11/2011	09.30 – 13:00	101, Civic	Teresa Doherty

Working with Black and Ethnic Minority Families

Duration: 1 Day

Target Audience: Those who regularly work with BME Children, Young People and their families.

Aims:

- To provide participants with an insight and understanding of the Cultural, Educational & Disciplinary Issues for BME Children.
- To explore relevant knowledge and skills when working with BME children and families.
- To provide participants with strategies of working with BME Children and Families.

Learning Outcomes:

- Participants will possess a better insight and understanding of the Cultural, Educational & Disciplinary Issues for BME Children
- Participants will be equipped to deal with issues that may arise from working with BME children and their families.
- Participants will have an awareness of the support groups available to BME children and their families.

Dates	Time	Venue	Trainer
22/09/2011	9.30 - 4.30	Hawthorne, Howbury	Emma Aiyere
09/02/2012	9.30 - 4.30	Room 105, Civic	Emma Aiyere

Private Fostering Workshop

Duration: 2 hours

Target Audience: All staff and volunteers eligible for Group B and C training and any others for whom issues relating to Private Fostering are relevant.

Aims:

- To deliver a brief overview of Private Fostering in Bexley.
- To advise participants on how to recognise when children are privately fostered.
- To ensure participants are aware of policies and procedures relating to Private Fostering.
- To give case work examples and demonstrate the possible different outcomes for privately fostered children.

Learning Outcomes:

- To demonstrate an understanding of the vulnerability of privately fostered children.
- To gain confidence in using policies and procedures relating to private fostering.
- To develop an understanding of how to recognise privately fostered children.
- Understanding of the importance of assessments in improving outcomes for privately fostered children.

Dates	Time	Venue	Trainer
21/06/2011	10:00 – 12.00	101, Civic	Ian Aubrey & Teresa Doherty
8/12/2011	10:00 – 12.00		Ian Aubrey & Teresa Doherty

The Trainers

Agency Trainers	Job title
Jennifer Batty	Extended Services in and around Schools Officer
Liz Allen	LSCB Manager
Tanya Gladwin	Extended Services in and around Schools Project Manager
Helen Thomas	Detective Constable, CAIT
Jill May	Designated Nurse Child Protection Bexley Care Trust
Jo Smith	Extended Services in and around Schools Officer
Lori Goossen	OD Consultant Children's Social Work development
Sheila O'Mahony	Bexley Care Trust

Specialist Trainers	Job Title
Liz Allen	LSCB Business Manager
James Blewett	Freelance Trainer and Researcher
Teresa Doherty	LSCB Training Officer
Sheila Fee	Practice Manager Safeguarding Children's Team
Rahana Hussain	Freelance Trainer
Sue Jennings	Child and Adolescent Psychiatrist
Terri Baker	Oxleas NHS Trust
Clair Johnson	Bexley Women's Aid
Kerry Henley	Bexley Women's Aid
Janet Lee	Freelance Trainer
Melanie Phillips	Freelance Trainer
Sheelagh Prendergast	Practice Manager Safeguarding Children's Team
Jill May	Designated Nurse Bexley Primary care Trust
Michael Smith	Freelance Trainer Positive Learning
Ann Patmore	In-trac (Specialist Social Worker and consultant in working with Disabled Children)
Jerry Tosswell	Bexley Human Resources
Jane Walker	Freelance trainer and specialist in working with adults who misuse substances.
Emma Aiyere	Safeguarding Education co-ordinator
Cecile Nicholson-Hall	Manager Children's Centre
Ian Aubrey	Unit Manager West Child Care Unit
Karen Ritson	Senior Social Worker West Child Care Unit

Organisational Development Service

Hill View, Hill View Drive, Welling, Kent DA16.3RY

Tel: 020 8303 7777 (ask for the OD Team); Fax 0203 045 8063

Email: HRTraining@bexley.gov.uk



LONDON BOROUGH OF
BEXLEY

Course Application Form - Please complete all boxes (**Failure to do so will result in your application not being processed**) Please return to the above address to the above address

Data Protection Act: The information provided by you may be held on computer. This information will be used for training administration and also by funding agencies

Please note that All Private Providers and Academies in the Borough will be charged attendance fees of £50.00 each.

Part 1:			
Course Title			
Course Date(s)		Time	
Part 2: Personal Details			
Surname		Title	First Name
Job Role/Title			
Voluntary Sector? <input type="checkbox"/>		Private Sector? <input type="checkbox"/>	Independent Sector? <input type="checkbox"/>
		Maintained Sector? <input type="checkbox"/>	
Male <input type="checkbox"/> Female <input type="checkbox"/>		Date of Birth:	
Home Address		Workplace/Setting Name & Address	
Post Code		Post Code	
Tel		Employee No:	
Mobile		Tel	
E-mail		Fax	
		Mobile	
		E:mail	
Part 3: Ethnicity (Please tick as appropriate)			
White		Mixed	Asian or Asian British
British <input type="checkbox"/>		White & Black Caribbean <input type="checkbox"/>	Indian <input type="checkbox"/>
Irish <input type="checkbox"/>		White & Black African <input type="checkbox"/>	Pakistani <input type="checkbox"/>
Any other white background <input type="checkbox"/>		White & Asian <input type="checkbox"/>	Bangladeshi <input type="checkbox"/>
		Any other mixed background <input type="checkbox"/>	Any other Asian background <input type="checkbox"/>
Black or Black British (Please tick as appropriate)		Other Ethnic Groups	
Caribbean <input type="checkbox"/>		Chinese <input type="checkbox"/>	
African <input type="checkbox"/>		Any other ethnic group <input type="checkbox"/>	
Any other black background <input type="checkbox"/>			
Part 4: Religion/Belief (Please tick as appropriate)			
Buddhist <input type="checkbox"/>		Muslim <input type="checkbox"/>	
Christian <input type="checkbox"/>		Sikh <input type="checkbox"/>	
Hindu <input type="checkbox"/>		Any Other Religion <input type="checkbox"/>	
Jehovah Witness <input type="checkbox"/>		No Religion/Belief <input type="checkbox"/>	
Jewish <input type="checkbox"/>		I would prefer not to answer <input type="checkbox"/>	
Part 5: Sexual Orientation (Please tick as appropriate)			
Bisexual <input type="checkbox"/>		Lesbian <input type="checkbox"/>	
Gay <input type="checkbox"/>		I would prefer not to answer <input type="checkbox"/>	
Heterosexual <input type="checkbox"/>			
Part 6: Disability/Special Requirements (Please tick as appropriate)			
No Disability <input type="checkbox"/>		In need of personal support & care <input type="checkbox"/>	
Dyslexic <input type="checkbox"/>		Mental health difficulties <input type="checkbox"/>	
Blind/sight impaired <input type="checkbox"/>		Unseen disabilities (e.g. epilepsy, diabetes) <input type="checkbox"/>	
Deaf/hearing impaired <input type="checkbox"/>		Multiple disabilities <input type="checkbox"/>	
Wheelchair user/mobility difficulties <input type="checkbox"/>		Disabilities not listed above <input type="checkbox"/>	
If you have any special requirements please contact the Organisational Development Team			

I declare that the above information is correct. I confirm that by completing the form I will attend this training if I am offered a place and that I will notify the Training section immediately if I am unable to do so. I accept that my non attendance or withdrawal at short notice may jeopardise the offer of future training.

If for any reason you are unable to attend the course you need to advise the HR Business Centre verbally in the first instance and then in writing (hrtraining@bexley.gov.uk) no later than seven working days prior to the course date. Failure to do so will result in your or your agency receiving an invoice for a cancellation fee of £50.00. In exceptional circumstances with valid reasons for cancellation this will not apply. Delegates must also provide a replacement from their own agency but would have to provide written confirmation of this to the LSCB training administrator.

Signature of Applicant Print Name:..... Date

Signature of Manager Print Name..... Date

London Borough of Bexley is committed to achieving the Equality Standard for Local Government and the OD Team want to make sure that we are providing an excellent service to all staff and partner agencies and that accurate information is available about who does (and doesn't) access the range of learning and development opportunities so that the information can be used to improve services. The information provided will be treated confidentially and used only for the purposes described. The data will be held securely in accordance with the Data Protection Act 1998 and will not be published on an individual basis.